



Change of Business Name, Address, Phone or Fax

All information listed is required and must be completed. Please fax this form along with your New Business License or legal documentation regarding your DBA name to Customer Service at 1 (888) 689-3049 or mail to: ATTN: Customer Service 3801 Arapaho Road, Addison, Texas 75001. If you should have any questions, please contact the Customer Service department at (866) 808-4621 Monday through Friday between 7:00am and 6:00pm CDT. *This request will not be processed until the authorized signature has been verified.*

Current Merchant Information

_____ Merchant name		_____ Merchant no.	
_____ Contact	_____ Phone	_____ Fax	
_____ Merchant address	_____ City	_____ State	_____ Zip

New Merchant DBA Name

New merchant name

New Location Address:

_____ New merchant address	_____ City	_____ State	_____ Zip
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New Mailing Address:

_____ New merchant address	_____ City	_____ State	_____ Zip
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New Location Fax and Phone Numbers:

_____ New phone	_____ New fax
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I am a authorized signer on this merchant account and I authorize EVI Payments International to update the information provided.

_____ Signature of Account Guarantor (must be a signer of the original application)	_____ Date
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